



NOTSL NEWS

Volume 6, Issue 2, Fall 2003

Message from Laura Casey, NOTSL Chairperson:

As libraries of all shapes and sizes have experienced budget cuts in the past year, technical services librarians have been challenged to find ways to “do more with less”! To do this we must re-evaluate everything from staffing patterns to what brand of tape we buy to maximize our workflow and minimize our costs.



The upcoming Fall 2003 NOTSL program, *“Doing More With Less: Ideas for Improving Efficiency in Technical Services”*, is designed to provide our members with new approaches to cost analysis and the evaluation of procedures and processes. Four different speakers will share their approaches to improving efficiency in their libraries.

Roger Miller will explain how his cataloging department worked together with public service staff to determine the cost of different cataloging levels for a large special collection. Carol Bowling will share her library’s experience of applying cost analysis tools to their Technical Services department. Susan Drenzo will describe how her library improved their acquisition processes to increase the efficiency of both the Technical Services and Collection Management departments. And Georgianne Balcas Doyle will explain how her department redesigned some processes in response to their work with an organizational design consultant.

Please see the enclosed program brochure for more information. We hope to see many of you at our Fall meeting on October 24.

Laura Casey

Friday, October 24, 2003 9:00—4:00
CCPL Parma

Doing More With Less: Ideas for Improving Efficiency in Technical Services

Morning Sessions:

**9:00 How Much Will It Cost? Making Informed
Policy Choices Using Cataloging Standards**

11:00 Cost Analysis Tools for Technical Services

Afternoon Sessions:

**1:45 Efficient Acquisitions Practices for Technical
Services and Collection Management**

3:00 Process Redesign in Technical Services

Continuing Ed Opportunities for Technical Services Personnel

October

Oct. 2	OHIONET	DDC22 Has Arrived
Oct. 9	OHIONET	Electronic Serials Cataloging
Oct. 14	NOLA	Microsoft Excel Basic

November

Nov. 4	OHIONET	Introduction of WebDewey
Nov. 5	NOLA	A Day for Catalogers
Nov. 18	OHIONET	Cataloging Fundamentals

December

Dec. 10	OHIONET	Video / DVD Cataloging
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Check out the new *Ohio Library Continuing Education Statewide Calendar* at <http://www.ceohio.org/>



**Apply for a 2003 NOTSL Scholarship
by May 15**

Each year NOTSL provides one or more scholarships, for a maximum total of \$1,000, to persons currently working in a professional, para-professional or support position in a technical services area of an Ohio library.

The content of the proposed educational activity must relate to technical services: cataloging, acquisitions, serials, preservation or management. Typically funded activities can include costs for coursework, workshops, professional meetings or research not required by the applicant's employer.

REMINDER:

Applications are available at <http://www.otsl.org> .

**We're
Looking for
a Few Good
Links....**



*The NOTSL Web site page, "**Web Resources**", is designed to list useful links for Technical Services Staff.*

Please send your suggested links to Jill Williams at williaj2@oplin.lib.oh.us for possible inclusion on the Web site at :

<http://www.otsl.org/NOTSLwebresources.htm>

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NOTSL News is a publication of the Northern Ohio Technical Services Librarians organization, and is intended for its members. It is edited by Jill Williams, who can be reached at Geauga County Public Library, 440.286.6811 x123, or at williaj2@oplin.lib.oh.us. For information on NOTSL itself, contact Jeffrey A. Trimble, Youngstown State University, 330.941.2483, or at jtrimble@cc.ysu.edu.